

THE EDENBRIDGE ALLOTMENT GARDENS - Site Rules

The Council, as owner of the land, in consultation with the Edenbridge Allotment Gardens Association (EAGA) adopted the following set of Site Rules in February 2024, applicable to tenants and others with a legitimate right of access to the site:

- 1 The allotment site is managed by the EAGA on behalf of the Town Council, to whom all correspondence concerning lettings is to be addressed to Edenbridge Town Council's Town Clerk, or email openspacesofficer@edenbridgetowncouncil.gov.uk.
- 2 The Council accepts that the EAGA has the authority to establish its own rules of association.
- 3 The EAGA will issue the Tenancy Agreement forms, and any new Tenancy Agreement will allocate a maximum of two plots per family. The EAGA will return the copy agreements and collected rents to the Council, together with a list of occupied plots and their positions as soon as possible during the tenancy year, advising other changes when they occur.
- 4 Each Tenant will maintain their Plot(s) in line with the terms of the Agreement and shall be responsible for the paths surrounding their Plot which will be kept mown and edged; all minor paths are to be three feet wide and roadways ten feet wide.
- 5 No rubbish will be deposited anywhere on the site, except in any places specially set aside for this purpose, if any, by the Council. Tenants should compost unwanted plant material as much as possible. Bonfires are not permitted on site, with the exception of arisings in the autumn/winter from EAGA's seasonal voluntary perimeter maintenance and approved plot clearance.
- 6 No sub-letting of plots is permitted.
- 7 Nothing shall be washed in the water tanks and water shall only be taken from the tanks by watering cans; hoses and/or pumps are not permitted. Problems with the water supply must be reported as soon as possible to an EAGA officer or the Town Council.
- 8 All persons shall enter and leave by the gate, and access by any other means shall be deemed a breach of site rules.
- 9 Dogs may be brought on to the site but must be kept on a lead at all times.
- 10 When a plot has been vacated and cleared in accordance with clause 16 of the Tenancy Agreement, the EAGA will offer it in sequence to persons on the waiting list. No other member will remove any produce, plants or other items from the plot unless they have the written consent of either the previous tenant or the Plot Officer.
- 11 If a tenancy ends with no response from the tenant to the required procedure, a charge may be made for clearing and disposing of overgrowth and any items left on the plot(s) at the Council's discretion.
- 12 Cars may be brought onto the site and parked in areas designated for this purpose by EAGA when the weather conditions allow. They may also be taken within the site, on the 'roadways', to deliver or collect heavy produce, or to transport equipment such as rotavators, but must be returned to the car park as soon as possible. The EAGA shall have discretion to vary this rule in the case of any Registered Disabled tenants.
- 13 While it is good to encourage children's interest in cultivation, the allotment site is not a playground and play equipment should not be installed on plots. A small playhouse/shelter may be permitted at the EAGA's discretion.
- 14 The area at the top of the site including the concrete kitchen/shop and separate garage is to be designated the Amenity Area. The Tenants and EAGA are responsible for the day-to-day upkeep and cleanliness of this area. The Council will be responsible for the building maintenance of the kitchen/mess and shed storage at the rear of the mess.

- 15 Any Tenant who becomes aware of a problem on the site shall report this to an officer of the EAGA or the Town Council as soon as possible.